



DISCLAIMER FOR UNVOIDING A VOIDED CHECK

The Datafaction system provides a means for re-entering a check voided in error. This simple procedure is as follows:

1. Repay the invoice by manual check using the same check number, and preceded by a leading zero.
2. A client may determine that a particular voided check be unvoided in a manner that removes the original void. The process of unvoiding a voided check in this manner requires manipulation of data. It is generally not recommended, and should only be considered for circumstances after careful evaluation. Due to the interactive capabilities of the system, a transaction in one file can affect the many different files, and there is the possibility that data could be corrupted. Should you, the client, wish Datafaction to remove all references to such a check, Datafaction can do so only under the following conditions:

- 1) After reviewing the particular circumstances, Datafaction determines the request to be reasonable.
- 2) An authorized person from your firm provides us with this signed authorization to remove the check completely.
- 3) The firm making the request assumes all responsibility and liability for any and all resulting occurrences relating to changing the journal numbering sequence, and Datafaction assumes no responsibility.
- 4) All time for performing this process, as well as resolving any problems that may occur as a result of having performed said process, will be billable to you, the client.

If you wish to unvoid a voided check, please complete the following:

Logon: _____ **Client Code:** _____

Check Number: _____ **Bank Number:** _____

Name: _____ **Position:** _____
(print or type) (print or type)

Name of Firm: _____
(print or type)

Authorized Signature: _____